



**MARYLAND TRANSIT ADMINISTRATION**

**MARYLAND DEPARTMENT OF TRANSPORTATION**

Martin O'Malley, Governor • Anthony G. Brown, Lt. Governor  
Darrell B. Mobley, Acting Secretary • Ralign T. Wells, Administrator

TO: All Offerors

FROM: Maryland Transit Administration  
Procurement Division, 7<sup>th</sup> Floor  
6 Saint Paul Street  
Baltimore, Maryland 21202-1614

SUBJECT: Pre-Bid Meeting Summary and Sign-In Sheet  
**Contract No. T-8000-0399R**  
MARC III COACH MINOR VEHICLE OVERHAUL

DATE: September 8, 2014

Enclosed is a summarization of the pre-bid meeting held on September 3, 2014 at 10:00 am for the above reference contract. Actual transcription of the pre-bid meeting will be made available upon request. Included is a copy of the sign-in sheet of all those who attended.

Questions may be submitted to the Procurement Officer electronically by October 10, 2014 by 4:00 pm to the following email address: [mtaprocurement@mta.maryland.gov](mailto:mtaprocurement@mta.maryland.gov).

All other terms and conditions remain unchanged.

Sincerely,

A handwritten signature in blue ink, appearing to read "Anna Lansaw", written over a horizontal line.

Anna Lansaw  
Procurement Officer  
Procurement Division

**MARC III COACH MINOR VEHICLE OVERHAUL  
CONTRACT NO: T-8000-0399R  
PRE-BID MEETING SUMMARY  
SEPTEMBER 3, 2014**

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**Attendees:**

See attached sign-in sheet.

**Introduction:**

Introductions were made by all those attended.

**General Information:** Ms. Anna Lansaw, Director of Procurement and issuing Procurement Officer, did a general summary of the Request For Proposals (RFP) for the Marc III Coach Minor Vehicle Overhaul and highlighted the following:

- Bid Due Date: December 19, 2014 by 2:00 pm
- Question Closing Date: October 10, 2014 by 4:00 pm
- Disadvantage Business Enterprise (DBE) Goal: 5.22%  
Mr. Gary Brown, MTA's Office of Fair Practice, outlined the requirements for the DBE requirements and responded to any questions that were asked. Any questions or concerns regarding the DBE requirements can be submitted to Mr. Brown at 410-767-3793 or email: GBrown5@mta.maryland.gov
- Terms and Conditions - Ms. Lansaw stated that any exceptions to any of the terms and conditions outlined in the RFP should be noted in the transmittal letter of the proposal at the time of submittal. She also stated that it would be preferred if any noted exceptions to the terms and conditions were submitted in advance in order to expedite the process for review and not have to deem any offer non-susceptible for award during the evaluation process.
- Questions - All questions are to be submitted in writing. Any verbal responses by the MTA will not be construed as a formal response by the MTA. Final decisions to any questions will be in the form of an addendum.
- Multiple and/or Alternate Proposals - The MTA shall accept multiple or alternate proposals by an Offeror but each proposal shall be submitted as individual proposal and cannot be combined with another proposal. Each proposal will be evaluated as a separate submittal.
- Electronic Communications - Only questions and clarifications will be accepted electronically. Proposals must be hand delivered and will not be accepted electronically.



# PRE-BID SIGN-IN (September 3, 2014)

NAME	COMPANY	PHONE	IN	OUT	EMAIL
Norma Fode	STV, Inc.	443 429 0105	8:40		Norma.Fode@stvinc.com
Bill Slater	Wabtec	302 602 2515	8:40		w Slater @ wabtec.com
Bill Sadtler	Wabtec	864-433-6459	8:40		bsadtler@wabtec.com
Robert Albaugh	MTA	410767 3808	8:50		ralbaugh@mta.maryland.gov
Anna Lenssen	MTA - Procurement	410.767.3765	9:20		alenssae3@mta.maryland.gov
Gary Brown	MTA - OFA	410-767-3793	9:30		gbrown5@mta.maryland.gov
Charles Wright	Alstom	630/369-2895	9:30		charles.david.wright@transport.alstom.com
Jeff Batchen	Alstom	412/526-1535	9:30		jeff.batchen@transport.alstom.com
Thomas Clauely	DEL. CAR CO.	302-655-6665	9:30		TClauey@DELAWARECAR.NET
Stephen Rogowski	DE B. Co.	302 685 6665	9:30		srogowski@delaware.com
Mark Rose	DB CarCo.	302-655-6665	9:30		
Richard Argentieri	TIAA Transamerica	609 329-0216	9:30		Argentieri@TIAA.com
Eric Garza	ISC Applied Syst	514-515-8845	9:30		EGARZA@ISCAPPLIEDSYSTEMS.COM
Andreu Lamb	STV Inc	215-266-8138	8:40		Andreu.Lamb@stvinc.com
Andy Hyer	HYUNDAI ROTEM	864-420-9037	9:40		Andy.Hyer@ROTEMUSA.COM
Kenra SATANO	KAWASAKI	914 376-4700	9:45		SATANO@KAWASAKISRAILCAR.COM
Tadashi Doi	Kawasaki	914-376-4700	9:45		doi-t@khi.co.jp

# PRE-BID SIGN-IN (September 3, 2014)

NAME	COMPANY	PHONE	IN	OUT	EMAIL
John Calvello	KAWASAKI	914.376.4700 EXT. 4743	9:45		calvello@kawasaki-railcar.com
Tom Fox	MOOTILU	267-253-1046	9:50		FoxAV@Verizon.NET
Joseph Kim	Woojin	626.429.7252	9:55		jsk@usisamerica.com
JEFF GAFENEY	BOMBARDIER	786.514.2310	09:55		jettgafeny@us-transport.bombardier.com
MICHEL FRENETTE	BOMBARDIER	450-441-3122	09:50		MICHEL.FRENETTE@CA-TRANSPORT.BOMBARDIER.COM
Stuart Fielding	Kailx	770-845-6268	9:50		fieldings@vailx.us
Brian Ruck	MARC				
Brian Amos	Mae				
BRICH KOLIG	MARC				
Al Minorelli	Westcoast	610.738.1200			AMinorelli@westcoastus.com
MARIC KATDA	Fairley Transport	864.277.5000	10AM		mark.katda@fairleytransport.com